



Ph: 033-2568-2049
Email: rkmvccollege@rkmvccrahara.org
Website: rkmvccrahara.org

**RAMAKRISHNA MISSION
VIVEKANANDA CENTENARY COLLEGE**

(An Autonomous College under WBSU)
P.O. RAHARA, KOLKATA-700118
WEST BENGAL, INDIA

Accredited by NAAC with Grade-A
College With Potential for Excellence (CPE)
DST-SIRO Recognition
DST-FIST Recognition
DBT-STAR College Recognition

Date: 02.09.2017

Sub: Formation of Internal Complaint Committee

The college is setting up the Internal Complaint Committee from this session i.e. 2017-18 for looking after the various issues regarding complaints of students.

The Committee is comprised of following members:

Principal
Controller of Examinations
Office Superintendent and Head Clerk
Assistant Controller
librarian
3 senior teachers of departments
2 senior students

The cell will look after the following related issues:

1. Different complaints of students for students and staff members
2. Resolved all complaints and coordinate all students and staff members.


Principal

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Date: 07.09.2017

A meeting of the Internal Complaint Committee will be held on the conference room on 17.09.2017 at 4 Pm.
All members are requested to be present.

Sri. Kananda
Principal

Agenda:

1. Discuss the role of the committee
2. Any issue related students and staff members
3. Any other matter with the permission of the chair.

Principal
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Ramakrishna Mission Vivekananda Centenary College

A meeting of the Internal Complaint Committee was held on the principal's office on 17.09.2017 at 4 Pm.

Members present:

Principal took the chair.

1. Principal discussed the importance of the committee in the college. The cell will not only look after the complaints of students and staff-members of the college, but it will coordinates all stakeholders i.e. students, staff members, guardians and establish a cordial atmosphere in the institution to promote the true education in the institution.
 2. Some issue related damaged equipments in gymnasium was discussed. It was resolved that these instruments will be repaired shortly and a senior students will inform the office regarding gymnasium status time to time so that the college office will inform the agency to timely repair of the equipments.
- The meeting ended with vote of thanks to the chair.

Members present:

Name	Signature
Swami Kamalsthananda, Principal	Swami Kamalsthananda
Swami Vedanuragananda, Controller of Examinations	Swami Vedanuragananda
Swami Mokshapadananda, Office Superintendent cum Treasurer	Swami Mokshapadananda
Br. Parachaitanya, Assistant Controller	Br. Parachaitanya
Dr. R.K. Dey, Librarian	Dr. R.K. Dey
Dr. B. Ghosh, Associate Prof.	Bismit Ghosh
Dr. D. Dutta, Associate Prof.	D. Dutta
Dr. R. Patra, Associate Prof.	R. Patra
TARUN HALDER	Tarun Halder.
MABUD ALAM	M. Alam

Sri. Kamal
Principal
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Date: 09.08.2018

Ph: 033-2568-2049
Email: rkmvcollege@rkmvccrahara.org
Website: rkmvccrahara.org

A meeting of the Internal Complaint Committee will be held on the conference room on 23.08.2018 at 4 Pm.
All members are requested to be present.

Sri. Kanade
Principal

Agenda:

1. Confirmation of the proceedings of the Last meeting held on 16.09.2017.
2. Any issue related students and staff members
3. Any other matter with the permission of the chair.

Principal
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A meeting of the Internal Complaint Committee was held on the principal's office on 23.08.2018 at 4 Pm.

Members present:

Principal took the chair.

1. . The proceedings of the Last meeting held on 16.09.2017 was read and confirmed.
2. Some issue related to increase the timings of the gymnasium was discussed. It was resolved that 45 minutes was increased the normal gymnasium hour.

The meeting ended with vote of thanks to the chair.

Members present:

Name	Signature
Swami Kamalsthananda, Principal	Swami Kamalsthananda
Swami Vedanuragananda, Controller of Examinations	Swami Vedanuragananda
Swami Mokshapadananda, Office Superintendent cum Treasurer	Swami Mokshapadananda
Br. Parachaitanya, Assistant Controller	Br. Parachaitanya
Dr. R.K. Dey, Librarian	Dr. R.K. Dey
Dr. B. Ghosh, Associate Prof.	Bismit Ghosh
Dr. D. Dutta, Associate Prof.	D. Dutta
Dr. R. Patra, Associate Prof.	R. Patra
TARUN HALDER	Tarun Halder
MABUD ALAM	M. Alam

Sw. Kamalsthananda
Principal
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Date: 10.08.2019

A meeting of the Internal Complaint Committee will be held on the conference room on 14.08.2019 at 4 Pm.

All members are requested to be present.

Sri. Kan...de
Principal

Agenda:

1. Confirmation of the proceedings of the Last meeting held on 23.08.2018.
2. Any issue related students and staff members
3. Any other matter with the permission of the chair.

Principal
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A meeting of the Internal Complaint Committee was held on the principal's office on 14.08.2019 at 4 Pm.

Members present:

Principal took the chair.

1. The proceedings of the Last meeting held on 23.08.2018 was read and confirmed.
2. There was no such complaints from students and staff members for discussion.

The meeting ended with vote of thanks to the chair.

Members present:

Name	Signature
Swami Kamalsthananda, Principal	Swami Kamalsthananda
Swami Vedanuragananda, Controller of Examinations	Swami Vedanuragananda
Swami Mokshapadananda, Office Superintendent cum Treasurer	Swami Mokshapadananda
Br. Parachaitanya, Assistant Controller	Br. Parachaitanya
Dr. R.K. Dey, Librarian	Dr. R.K. Dey
Dr. B. Ghosh, Associate Prof.	Biswajit Ghosh
Dr. D. Dutta, Associate Prof.	D. Dutta
Dr. R. Patra, Associate Prof.	R. Patra
TARUN HALDER	Tarun Halder
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Date: 13.11.2020

A meeting of the Internal Complaint Committee will be held on the conference room on 20.11.2020 at 4 Pm.
All members are requested to be present.

Sri. K. S. Das
Principal

Agenda:

1. Confirmation of the proceedings of the Last meeting held on 14.08.2019.
2. Any issue related students and staff members
3. Any other matter with the permission of the chair.

Principal
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A meeting of the Internal Complaint Committee was held on the principal's office on 20.11.2020 at 4 Pm.

Members present:

Principal took the chair.

1. The proceedings of the Last meeting held on 14.08.2019 was read and confirmed.
2. There was no such complaints from students and staff members for discussion.

The meeting ended with vote of thanks to the chair.

Members present:

Name	Signature
Swami Kamalsthananda, Principal	Swami Kamalsthananda
Swami Vedanuragananda, Controller of Examinations	Swami Vedanuragananda
Swami Mokshapadananda, Office Superintendent cum Treasurer	Swami Mokshapadananda
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Dr. D. Dutta, Associate Prof.	Dr. D. Dutta
Dr. R. Patra, Associate Prof.	Dr. R. Patra
TARUN HALDER	Tarun Halder.
MABUD ALAM	Mabud Alam.

Sw. Kamalsthananda
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A meeting of the Internal Complaint Committee will be held on the conference room on 17.02.2022 at 4 Pm.

All members are requested to be present.

Sri. K. K. S.

Principal

Agenda:

1. Confirmation of the proceedings of the Last meeting held on 20.11.2020.
2. Any issue related students and staff members
3. Any other matter with the permission of the chair.

Principal

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A meeting of the Internal Complaint Committee was held on the principal's office on 17.02.2022 at 4 Pm.

Members present:

Principal took the chair.

1. The proceedings of the Last meeting held on 20.11.2020 was read and confirmed.
2. There was no such complaints from students and staff members for discussion.

The meeting ended with vote of thanks to the chair.

Members present:

Name	Signature
Swami Kamalsthananda, Principal	Swami Kamalsthananda
Swami Vedanuragananda, Controller of Examinations	Swami Vedanuragananda
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Dr. D. Dutta, Associate Prof.	D. Dutta
Dr. R. Patra, Associate Prof.	R. Patra
TARUN HALDER	Tarun Halder
MABUD ALAM	M. Alam

Sw. Kamalsthananda
Principal
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