



Ph: 033-2568-2049
Email: rkmvccollege@rkmvccrahara.org
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**RAMAKRISHNA MISSION
VIVEKANANDA CENTENARY COLLEGE**

(An Autonomous College under WBSU)
P.O. RAHARA, KOLKATA-700118
WEST BENGAL, INDIA

Accredited by NAAC with Grade-A
College With Potential for Excellence (CPE)
DST-SIRO Recognition
DST-FIST Recognition
DBT-STAR College Recognition

Date: 02.09.2017

**Sub: Formation of Grievance Redressal
committee**

The college is setting up the Minority cell from this session i.e. 2017-18 for looking after the various issues regarding grievances of students.

The Committee is comprised of following members:

Principal
Controller of Examinations
Office Superintendent and Head Clerk
Cashier
6 HODs of departments
2 senior students

The cell will look after the following related issues:

1. Different graveness for students and staff members
2. Redressed all grievances and coordinate all students and staff members.


Principal

Ramakrishna Mission
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Rahara, Kolkata-700 118



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Date: 07.09.2017

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A meeting of the Grievance Redressal committee will be held on the conference room on 16.09.2017 at 5 Pm.

All members are requested to be present.

Sri. Karan D.
Principal

Agenda:

1. Discuss the role of the committee
2. Any issue related Minority candidates
3. Any other matter with the permission of the chair.

Principal
Ramakrishna Mission
Vivekananda Centenary College
Rahara, Kolkata-700 118

Ramakrishna Mission Vivekananda Centenary College

A meeting of the Grievance Redressal committee was held on the principal's office on 16.09.2017 at 5 Pm.

Members present:

Principal took the chair.

1. Principal discussed the importance of the committee in the college. The cell will not only look after the grievances of students and staff-members of the college, but it will coordinates all stakeholders i.e. students, staff members, guardians and establish a cordial atmosphere in the institution to promote the true education in the institution.
2. Some issue related less variation in food items in canteen was discussed. Canteen related issue of the student was discussed and resolved successfully .

The meeting ended with vote of thanks to the chair.

Members present:

Name	Signature
Swami Kamalasthananda, Principal	Swami Kamalasthananda
Swami Vedanuragananda, Controller of Examinations	Swami Vedanuragananda
Swami Mokshapadananda, Office Superintendent cum Treasurer	Swami Mokshapadananda
Sri Chinmoy Mondal, Cashier	Chinmoy Mondal
Dr. C.K. Bandyopadhyay, HOD of Chemistry Dept.	Chandranabha B. Bandyopadhyay
Dr. Asok Kumar Pal, HOD of Physics Dept.	
Dr. P.K. Rana, HOD of Maths Dept.	Pravaranjan Kumar Rana.
Dr. P.K. Medda, HOD of Zoology Dept.	Pradyot Kumar Medda
Br. Parachaitanya, HOD of Microbiology	Br. Parachaitanya
B.B. Chattopadhyay, HOD of Botany	B.B. Chattopadhyay
TARUN HALDER	Tarun Halder.
MABUD ALAM	Mabud Alam

Sw. Kamalasthananda
Principal

Ramakrishna Mission
Vivekananda Centenary
Kolkata-700014



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Email: rkmvccollege@rkmvcrahara.org
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Date: 08.08.2018

A meeting of the Grievance Redressal committee will be held on the conference room on 22.08.2018 at 5 Pm.
All members are requested to be present.

Sri. Kamal
Principal

Agenda:

1. Confirmation of the proceedings of the Last meeting held on 16.09.2017
2. Any issue related grievance of students and staff members.
3. Any other matter with the permission of the chair.

Principal
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Ramakrishna Mission Vivekananda Centenary College

A meeting of the Grievance Redressal committee was held on the principal's office on 22.08.2018 at 5 Pm.

Members present:

Principal took the chair.

1. The proceedings of the Last meeting held on 16.09.2017 was read and confirmed.
2. Some issue related to price of the food items in canteen was discussed. Students are coming from different remote villages of West Bengal. They belongs to BPL category. So they cannot afford the present price of the food. After discussing with Canteen committee the price of each items were revised. Canteen related issue of the student was discussed and resolved successfully .

The meeting ended with vote of thanks to the chair.

Members present:

Name	Signature
Swami Kamalasthananda, Principal	Swami Kamalasthananda
Swami Vedanuragananda, Controller of Examinations	Swami Vedanuragananda
Swami Mokshapadananda, Office Superintendent cum Treasurer	Swami Mokshapadananda
Sri Chinmoy Mondal, Cashier	Chinmoy Mondal
Dr. C.K. Bandyopadhyay, HOD of Chemistry Dept.	Chandrasekhar Bandyopadhyay
Dr. Asok Kumar Pal, HOD of Physics Dept.	
Dr. P.K. Rana, HOD of Maths Dept.	Pravaranjan Kumar Rana.
Dr. P.K. Medda, HOD of Zoology Dept.	Pradyot Kumar Medda
Br. Parachaitanya, HOD of Microbiology	Br. Parachaitanya
B.B. Chattopadhyay, HOD of Botany	B.B. Chattopadhyay
TARUN HALDER	Tarun Halder.
MABUD ALAM	Mabud Alam

Sri. Kamalasthananda
Principal
Ramakrishna Mission
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Date: 10.08.2019

A meeting of the Grievance Redressal committee will be held on the conference room on 13.08.2019 at 5 Pm.
All members are requested to be present.

Sri. Kananda
Principal

Agenda:

1. Confirmation of the proceedings of the Last meeting held on 22.08.2018.
2. Any issue related grievance of students and staff members.
3. Any other matter with the permission of the chair.

Principal
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A meeting of the Grievance Redressal committee was held on the principal's office on 13.08.2019 at 5 Pm.

Members present:

Principal took the chair.

1. The proceedings of the Last meeting held on 22.08.2018 was read and confirmed.
2. Some issue related to cleanliness of the classrooms and laboratories were discussed. It was discussed that the laboratory staff each week visit each classroom and laboratory of the department and inform the respective HOD regarding the cleanliness. HOD will inform the Principal for the cleanliness. If required, extra manpower will be hired from outside for cleanliness. Cleanliness related issue of the student was discussed and resolved successfully .

The meeting ended with vote of thanks to the chair.

Members present:

Name	Signature
Swami Kamalsthananda, Principal	Swami Kamalsthananda
Swami Vedanuragananda, Controller of Examinations	Swami Vedanuragananda
Swami Mokshapadananda, Office Superintendent cum Treasurer	Swami Mokshapadananda
Sri Chinmoy Mondal, Cashier	Chinmoy Mondal
Dr. C.K. Bandyopadhyay, HOD of Chemistry Dept.	Chandrabati Bandyopadhyay
Dr. Asok Kumar Pal, HOD of Physics Dept.	
Dr. P.K. Rana, HOD of Maths Dept.	Pravaranjan Kumar Rana
Dr. P.K. Medda, HOD of Zoology Dept.	Pradyot Kumar Medda
Br. Parachaitanya, HOD of Microbiology	Br. Parachaitanya
B.B. Chattopadhyay, HOD of Botany	B.B. Chattopadhyay
TARUN HALDER	Tarun Halder
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Sw. Kamalsthananda
Principal



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Date: 12.11.2020

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A meeting of the Grievance Redressal committee will be held on the conference room on 19.11.2020 at 5 Pm.

All members are requested to be present.


Principal

Agenda:

1. Confirmation of the proceedings of the Last meeting held on 13.08.2019.
2. Any issue related grievance of students and staff members.
3. Any other matter with the permission of the chair.

Principal
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A meeting of the Grievance Redressal committee was held on the principal's office on 19.11.2020 at 5 Pm.

Members present:

Principal took the chair.

1. The proceedings of the Last meeting held on 13.08.2019 was read and confirmed.
2. Some issue related to arrear of the staff-members were discussed. It was decided that due to COVID all Govt. office are under lockdown. So after the situation becoming normal, Bursar will move the matter to the Govt. office. Arrear related issue of the staff was discussed and resolved successfully .

The meeting ended with vote of thanks to the chair.

Members present:

Name	Signature
Swami Kamalasthananda, Principal	Swami Kamalasthananda
Swami Vedanuragananda, Controller of Examinations	Swami Vedanuragananda
Swami Mokshapadananda, Office Superintendent cum Treasurer	Swami Mokshapadananda
Sri Chinmoy Mondal, Cashier	Chinmoy Mondal
Dr. C.K. Bandyopadhyay, HOD of Chemistry Dept.	Chandrasekhar B. Bandyopadhyay
Dr. Asok Kumar Pal, HOD of Physics Dept.	
Dr. P.K. Rana, HOD of Maths Dept.	Pravaranjan Kumar Rana
Dr. P.K. Medda, HOD of Zoology Dept.	Pradyot Kumar Medda
Br. Parachaitanya, HOD of Microbiology	Br. Parachaitanya
B.B. Chattopadhyay, HOD of Botany	B.B. Chattopadhyay
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Sri. Kamalasthananda
Principal

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Date: 08.02.2022

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Email: rkmvcollege@rkmvccrahara.org

Website: rkmvccrahara.org

A meeting of the Grievance Redressal committee will be held on the conference room on 16.02.2022 at 5 Pm.

All members are requested to be present.

Sri. K. M. La
Principal

Agenda:

1. Confirmation of the proceedings of the Last meeting held on 19.11.2020.
2. Any issue related grievance of students and staff members.
3. Any other matter with the permission of the chair.

Principal
Ramakrishna Mission
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A meeting of the Grievance Redressal committee was held on the principal's office on 16.02.2022 at 5 Pm.

Members present:

Principal took the chair.

1. The proceedings of the Last meeting held on 19.11.2020 was read and confirmed.
2. There were no issue related to any grievance for discussion. All were under lockdown doing their duties successfully.

The meeting ended with vote of thanks to the chair.

Members present:

Name	Signature
Swami Kamalasthananda, Principal	Swami Kamalasthananda
Swami Vedanuragananda, Controller of Examinations	Swami Vedanuragananda
Swami Mokshapadananda, Office Superintendent cum Treasurer	Swami Mokshapadananda
Sri Chinmoy Mondal, Cashier	Chinmoy Mondal
Dr. C.K. Bandyopadhyay, HOD of Chemistry Dept.	Chandrasekhar Bandyopadhyay
Dr. Asok Kumar Pal, HOD of Physics Dept.	
Dr. P.K. Rana, HOD of Maths Dept.	Pravaranjan Kumar Rana
Dr. P.K. Medda, HOD of Zoology Dept.	Pradyot Kumar Medda
Br. Parachaitanya, HOD of Microbiology	Br. Parachaitanya
B.B. Chattopadhyay, HOD of Botany	B.B. Chattopadhyay
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Sri. Kamalasthananda

Principal
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