

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website)

- A Central Maintenance Unit supervises the maintenance and renovation of buildings, furniture and other aspects of college infrastructure.
- A monastic member is in charge of the Central Maintenance Unit.
- One civil engineer and contractors are employed under the jurisdiction of the Central Maintenance Unit for construction work.
- One monastic member of the college is also coordinate the whole affairs.
- In each department Departmental head is coordinating the maintenance work of the major equipments of the laboratory.
- Some of the staff members are given the responsibility for supervision of maintenance works.
- There is a central Carpentry section for making and repairing furniture.
- The college has one permanent staff member for general electrical maintenance and maintenance of the generator on a regular basis.
- There are sweepers for cleaning the college premises.
- One gardener is employed for the upkeep of the garden around the college building.
- One monastic civil engineer from Belur Math, the Head quarters of the Ramakrishna Mission is invited to supervise and suggest on new construction works.
- All the computers, printers, scanners, projectors, Air-condition systems and networking facilities are under AMC with different agencies.
- All sophisticated instruments are also under AMC.
- Other laboratory instruments are serviced on a regular basis. When need arises qualified personnel are called for servicing.