



RAMAKRISHNA MISSION VIVEKANANDA CENTENARY COLLEGE

(An Autonomous College under West Bengal State University)

P.O. RAHARA, KOLKATA-700118

WEST BENGAL, INDIA

College with Potential for Excellence(CPE)
Accredited by NAAC with Grade A

Ph: 033-2568-2049

Email: rkmvccollege@rkmvccrahara.org

Website: rkmvccrahara.org

Date : 16-12-2020

NOTICE

An online meeting of the Internal Quality Assurance Cell (IQAC) of R.K.M.V.C. College, Rahara, will be held at the Conference Room of the college on Monday, the 19th December, 2020 at 4.00 PM.

Members are requested kindly to attend.

Sw. Kamalasthananda

(Swami Kamalasthananda)
Principal & Chairperson of IQAC

Agenda:

1. To confirm the proceedings of the last meeting
2. To consider the report of the Principal regarding the online classes held in the college due to the pandemic COVID-19 situation.
3. To consider the report of the Principal relating to online examinations held in the college due to the pandemic COVID-19 situation as per UGC Guidelines.
4. To consider the practical classes during the pandemic COVID-19 situation.
5. To consider the internship and projects for students during the pandemic COVID-19 situation.
6. To consider the matter in respect of Refresher, Orientation courses and Faculty Development Program attended by our faculty members.
7. Any other matter with the permission of the Chair.

Principal
Ramakrishna Mission
Vivekananda Centenary College
Rahara, Kolkata-700 118

Proceedings of the meeting of the IQAC held through webinar of the college on Monday, the 19th December, 2020 at 4.00 PM.

MEMBERS PRESENT


Swami Kamalasthananda, Principal, in Chair
Swami Vedavidyananda- Management representatives
Br. Parachaitanya - Management representatives
Dr. P.K. Medda - (Co-ordinator)
Dr. A. Pal -Teacher
Dr. C.K. Bandyopadhyay - Teacher
Dr. B.B. Chattopadhyay - Teacher
Dr. B.Ghosh – Teacher
Dr. Saradindu Panda, Associate Professor, HOD, ECE, NIT.- Employers
Dr. Subhrangshu, CEO of IIM Calcutta Innovation Park – Industrialists
Prof. Alok Kumar Banerjee, Former VC, University of Kalyani.- Management
Prof. Projit Kumar Palit, Professor, Dept. of History, Assam University, Silchar – Senior Administrative officer
Dr. K.R. Sur- Teacher
Dr. C.K. Das – Teacher
Swami Vedavidyananda- Teacher
Dr. P.K. Rana - Teacher
Sri D. Das - Community Representatives
Dr. Sujay Pal - Alumni
Dr. T. CHatterjee- Alumni
Sri Tarun Halder - Student

Swami Kamalasthananda, Principal, took the chair.

1. Proceedings of the last meeting held on 15.06.2020 read and confirmed.
2. a) The faculty members have contributed a lot for the benefit of students during the lockdown period by using a number of tools like WhatsApp groups, other social media tools and emails. They also used TCSion online platform for online classes, sharing study materials, accepting the assignments of the students and different media for interacting with the students and doubt clearing. The online classes was held from April, 2020 to July, 2020 for the even semester.
b) For the odd semester classes was started from 03.08.2020. There was three 1 hour period each day with ten minutes interval between two periods and one hour lunch break from 1.10 pm - 2.30 pm. The classes was started from 11 am in each day. Some classes was arranged in Sunday also to balance the course curriculum and number of online classes in each day.
c) The classes of the newly admitted UG 1st semester students from 01-10-2020 through online mode with same class schedule for other semesters.

As UGC guideline some induction program for newly admitted UG students were arranged for different departments by the college. The following is the list of program:

Department	Program
Physics	Prof. Rajesh Gopakumar, Director, ICTS-TIFR, Bengaluru, 01-10-2020, at 7pm – 9pm
Mathematics	Asok Kumar Nanda, Prof., Department of Mathematics IISER, Kolkata, 30-09-2020, 7pm - 9 pm
Chemistry	Dr. Ashok Kumar Mishra, Professor and Dean, Department of Chemistry, IIT Madras, 28-09-2020, 7pm - 9 pm
Zoology	Prof. Arun Bandyopadhyay, Director, IICB, Kolkata, 29-09-2020, 4pm-6 pm


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Botany	Dr. Subhra Chakraborty, Director, National Institute of Plant Genome Research, 14.10.2020 , 4 pm- 6pm
Microbiology	Prof. Pratip Kumar Kundu, Director, School of Tropical Medicine , 27-09-2020, 7pm-9 pm
Computer Science	Prof. Krishnendu Mukhopadhyay, Prof. in charge, Advanced Computing and Microelectronics Unit, Indian Statistical Institute, 27-09-2020, 4pm - 6 pm.

d) The classes of the newly admitted PG 1st semester students was started from 12-11-2020 through online mode with same class schedule for other semesters. UGC guideline some induction program for newly admitted UG students were arranged for different departments by the college. The following is the list of program:

Department	Program
Mathematics	Prof Rajeeva Laxman Karandikar, Director, Chennai Mathematical Institute, H1 Sipcot IT Park, Siruseri, Kelambakkam 603103, on 13-11-2020 at 7pm
Chemistry	Prof. Amitava Patra, FRSC, FNASc, FASc Director, Institute of Nano Science and Technology, Government of India Habitat Centre, Phase - X, Sector – 64, Mohali, on 18-11-2020, at 7pm.
Zoology	Dr. Subeer S. Majumdar., Director, National Institute of Animal Biotechnology, Hyderabad, on 21-11-2020 at 4pm.
Botany	Professor S.K. Barik, Director, CSIR-National Botanical Research Institute, Rana Pratap Marg, on 23.11.2020 at 4 pm.

e) Apart from the above program the Principal, Controller of Examinations and Head of the Departments met separately with newly admitted UG and PG students separately to give them the idea regarding the Vision, Mission and Goal of the institution, examination system and evaluation process, mandatory things mentioned in the prospectus, Program Outcome, Course Outcome and Program Specific Outcome, etc. Resolved that the report of the Principal regarding the online classes held in the college due to the pandemic COVID-19 situation be adopted and placed on record.

3. a) In spite of several hurdles regarding internet issue and mobile network malfunctioning due to devastating effect of Cyclone Amphan in various places of West Bengal, the wholehearted cooperation of the UG and PG students of end semester with the faculty members, the whole process of the online evaluation was completed from 20-06-2020 to 30-06-2020. In view of the judgment of the Supreme Court and the existing UGC guidelines the result of the end semester examinations of the UG and PG courses was published on 04.09.2020. 208 students of UG semester - VI appeared in the terminal semester examination and successfully qualified the examination. 80 Students of the PG semester - IV appeared in the terminal semester and also successfully qualified. The result will be published in the online and students can check their result after login into the examination portal with their respective Roll No. and Registration no. The final marks sheet will be given to all the students on and from 09-09-2020.

b) The Intermediate semester examinations were held between 20-09-2020 to 15-10-2020 as per prescribed schedule. The result of Intermediate semester examinations i.e. 2nd and 4th semesters for UG and 2nd semester for PG of the college during COVID-19 situation was published on 29.11.2020. 244 students of UG 2nd semester & 278 students of 4th semester appeared in the end semester examination and successfully qualified the

examination. 80 Students of the PG 2nd semester appeared in the end semester and also successfully qualified. The final marks sheet was given to all students on and from December 07, 2020.

c) The Mid semester examinations of 1st, 3rd & 5th semesters related to the UG and PG 1st & 3rd Semester under CBCS of UGC was held between 21-12-2020 and 26-12-2020 as per schedule.

Resolved that the report of the Principal regarding the online examinations held in the college due to the pandemic COVID-19 situation be adopted and placed on record.

4. Regarding practical classes during the pandemic COVID-19 situation, , Dr. Saradindu Panda suggested for use of virtual lab, which can be accessed after registration. He provided the website www.vlab.co.in for this purpose. He said when vlab does not match with the existing syllabus, lab video can be prepared by the concerned teachers in association with the institution and posted to the students. Students can run through simulation at home & send the result to the teacher by excel or other means. He mentioned 2 softwares : Google classroom & Canvas.

Dr. Projit Kumar Palit spoke of the differences or dilemma between MHRD of Central Government & Higher Education Council of State Government regarding online classes & examination during the lockdown.

Prof. Alok Banerjee mentioned that he himself has taken online viva or examination & has checked answer-scripts & so this has now become our normal practice in education.

5. Regarding internship & projects for students during pandemic COVID-19, Dr. Subhrangshu Sanyal, CEO, IIM, Calcutta Innovation Park, spoke on the social impact by creating Innovation Park. It will involve the youth in innovation activity, help the job seekers and will build a strong enabling ecosystem for the startups. In response to Dr. Biswjit Ghosh's appeal for help of his skill-based PG diploma students of tissue culture, he agreed to come to our college with his team, assist, guide on the projects & advise on the exploration of fund avenues. He also referred the name of BIRAC (Biotechnology Industry Research Assistance Council) in this matter. Dr. Panda mentioned that MHRD, Govt. of India, has innovation cell with a purpose of systematically fostering the culture of innovation in all higher education institutions across the country.
6. Coordinator of IQAC mentioned the list of the staff-members who have participated several Refreshers and Faculty Induction Programme in this session which are very essential for their Career Advancement Scheme (CAS) purpose.

Name	Course	University	Duration
Dr. Sougata Sarkar	Refresher Course	Pt. Ravishankar Shukla University	14/09/2020 - 26/09/2020
Sri Samir Sardar	Faculty Induction Programme	Kurukshetra University	18/11/2020 - 17/12/2020
Sri Bhaskar Halder	Faculty Induction Programme	Bharathidasan University	18/11/2020 - 17/12/2020

Dr. Bikash Chakraborty	Faculty Induction Programme	North Bengal University	25/11/2020 – 24/12/2020
Dr. Kalyan Brata Chatterjee	Faculty Induction Programme	University of Hyderabad	30/11/2020 – 29/12/2020
Sri Manas Moulic	Faculty Induction Programme	University of Hyderabad	30/11/2020 – 29/12/2020

Resolved that effort of the IQAC for motivating the staff-members for participating various Faculty Development programs be adopted and placed on record.

The meeting ended with a vote of thanks to the Chair.

Pradyot Kumar Medda

(Dr. P. K. Medda)
IQAC Coordinator

Coordinator, IQAC
Ramakrishna Mission
Vivekananda Centenary College
Rahara, Kolkata-700118

Sami Kamalasthananda

(Sami Kamalasthananda)
Chairman

Principal
Ramakrishna Mission
Vivekananda Centenary College
Rahara, Kolkata-700118

ONLINE IQAC MEETING HELD On 19.12.20 At 4.00 PM

MEMBERS PRESENT

NAME	SIGNATURE
1. Swami Kamalasthananda	Present
2. Swami Vedanuragananda	Present
3. Swami Vedavidyananda	Present
4. Br. Parachaitanya	Present
5. Dr. P. K. Medda	Present
6. Dr. A. Pal	Present
7. Dr. C.K. Bandyopadhyay	Present
8. Dr. B. B. Chattopadhyay	Present
9. Dr. B. Ghosh	Present
10. Dr. Saradindu Panda	Present
11. Dr. Subhrangshu Sanyal	Present
12. Prof. Alok Kumar Banerjee	Present
13. Prof. Projit Kumar Palit	Present
14. Dr. K. R. Sur	Present
15. Dr. C. K. Das	Present
16. Dr. P. K. Rana	Present
17. Sri Diptarup Das	Present
18. Dr. Sujay Pal	Present
19. Sri Tarun Halder	Present
20. Dr. Tuhin. Chatterjee	Present